

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – October 12, 2017

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Members present were: Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward. Members Absent: Jeromy Geiger
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by President Parisio.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for October 12, 2017.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Agenda for October 12, 2017.
AYES: Knight, Parisio, Taylor, Ward
NOES: None
ABSENT: Geiger
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of September 7, 2017.
Mrs. Taylor moved, seconded by Mr. Ward to approve the Minutes of the Regular Meeting of September 7, 2017.
AYES: Knight, Parisio, Taylor, Ward
NOES: None
ABSENT: Geiger
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No reports

4.2 **Principals**

MES – Stephen Montana reported:

- Fall Festival will be held on October 19, 2017 from 4:00 p.m. – 6:30 p.m.
- Halloween Parade will be held on October 31, 2017 at 8:30 a.m.
- Amanda Haltom and Jennipher Dace shared that 70 of 92 students will be attending Shady Creek Environmental Camp October 23 – 27, 2017. \$11,000 has been raised out of \$16,000. They will continue to raise money for the last \$5,000. Final bill doesn't have to be paid until the end of the school year.

JEROMY GEIGER ENTERED THE MEETING AT 7:06 P.M.

The District has offered to pay for the transportation. It was suggested that the District could put in up to \$10,000 dollars, with the agreement that whatever is not used could be carried over to next year's class. The Board requested that students come back next month to do a presentation about the camp. Mr. Parisio also requested that Shady Creek funding be put on the agenda as "Discussion/Possible Action" for the November board meeting.

WIS – Steve Sailsbery reported:

- As part of Sound Instructional Practices (SIP), on October 11, 2017, subs for all teachers were secured (except for P.E.). Teachers were able to spend 2 periods visiting classrooms where they could observe colleagues' use of effective teaching strategies. At the end of the day, a staff meeting was held to discuss what was seen and experienced. This visitation will happen 3 more times this year to include visiting other schools inside and outside the District.
- WHS Band performed its Battle of the Axe half time show at WIS on September 29, 2017.

- Landscaping out in front of WIS is done, and the new cafeteria tables have been installed. Thank you to Maintenance & Grounds for their hard work.
- Girls' Basketball started this week.
- End of the quarter is October 13, 2017, with report cards going home on October 20, 2017.
- Next Kindness Movement Meeting will be on October 19, 2017.
- WIS will celebrate Red Ribbon Week October 23-27, 2017.
- WIS PTO postponed its 3 on 3 Basketball Tournament fundraiser scheduled for November 4, 2017.
- WIS students donated more than \$357 to the Red Cross for Hurricane Harvey.

WCHS – Dr. Geivett reported:

- Enrollment is 18 students.
- Working on bird houses, small storage boxes and other holiday items for the Willows Care Center patients.

WHS – David Johnstone reported:

- 9 students will be going with the 5th graders to Shady Creek as camp counselors.
- Staff is focusing on WASC.
- 16 teachers have recently made rounds to continue working on Sound Instructional Practices. Collaboration has been great between the new and existing staff members.
- Spanish version of outreach phone calls have been done by Pablo Trenado, new Spanish/ELD teacher. He has lots of energy and it's been well received by parents.
- 2 surveys were put out. Parent survey went out last week, but there hasn't been much response yet. Student survey has already had a great response.
- Common to the Core day was very well attended.
- Yearbook/Newspaper. Yearbook is already looking great. The cover is completed and turned out very well. Articles are being written for the newspaper which should be out soon.
- Blood Drive will be held on October 25, 2017.
- Per the discussion at the previous Board meeting, a new proposed Bell Schedule has been put together with input from ASB, teachers, and cafeteria staff. It will increase the passing periods from class to class from 5 to 7 minutes, and lunch will now be 41 minutes long. Each period was decreased by 3 minutes, but will still meet instructional minute requirements.

4.3 Associated Student Body President – Bailey Morrell reported:

- Fall Homecoming and Battle of the Axe were highly successful.
- Upcoming events include:
 - Christmas Rally
 - Honker Goody Bag fundraiser which will include a cup, t-shirt, and candy bar. They'll be sold at the last home game and throughout the fall.
 - Freshman class will be holding a "MORP" dance ("PROM" spelled backwards), on the night of the last home football game.
 - Juniors are working on the prom, which will be a destination prom again.
 - Seniors are working on their t-shirts and destination for the class trip.
 - Willows FFA has started a fundraiser to help FFA Chapters affected by the recent and ongoing fires. This will include gift cards and monetary donations. They will be distributed to the Marysville, Ukiah, Sonoma, Napa, and Santa Rosa FFA Chapters.

4.4 Director of Business Services – Debby Beymer reported:

- New Food Services Van has been delivered. Getting a quote to have "Willows Unified School District Nutrition Services" along with pictures of some fruits and vegetables, to be put on the side of the van.
- Budget Committee met and discussed replacing the Driver's Education car. Will be looking at quotes for a new car and bringing it back for the Board to discuss.
- 3 new bills will affect Districts:
 - SB751 which may allow for small school districts with less than 2,501 students to be exempt from a 3% maximum reserve requirement.
 - AB670 which requires part-time playground positions to now be part of the classified service (union).
 - AB568 provides 6 weeks of fully paid maternity leave to certificated employees.

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- Reviewed the CAASPP test results from Spring 2017.

4.6 Superintendent – Dr. Geivett reported:

- In the process of finalizing the plans with the architect for the WHS HVAC/Locker Room and MES Portable projects. Should be able to submit the plans to Department of State Architects (DSA) within the next month.
- Thank you to Shirley Diaz, GCOE staff, WHS, and custodial staff for putting on the Common to the Core professional development day.
- Maintenance has been working on landscaping at WIS and installing the new cafeteria tables at WIS and MES. Thank you to the maintenance staff.
- Lease has been finalized with Colusa-Glenn Farm Credit for the lease of the Sycamore Street Property.
- Ag Boosters Harvest Dinner will be held on November 15, 2017.

4.7 Board of Education Members

Mr. Ward reported:

- His seat on the Golden State Risk Management Association Board will be up next year.

Mrs. Knight reported: No Report

Mr. Geiger reported: No Report

Mrs. Taylor reported:

- Attended the Ag Boosters Meeting. November 15, 2017 will be the Harvest Dinner, with proceeds from the silent auction helping the FFA Chapters who were fire victims of the recent Santa Rosa fires.
- Mighty Honker Goat Project will happen again this year. Diane and Maci Amaro will spearhead the program. 6 students from Molly Lex’s class will participate.
- WHS held an Academic Awards Assembly last year. She wondered if this would happen again this year, and then questioned what other ways our schools celebrate student success. Mr. Parisio requested that an information item be placed on the November Board meeting agenda to report ways each school celebrates student success.

Mr. Parisio reported: No Report

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from The Monday Afternoon Club in the amount of \$500.00 to go towards the Shady Creek 5th grade trip.
2. Accept donation from Kathi Meckfessel in the amount of \$100.00 for Morgan Cirigliano’s first grade class.
3. Accept donation of \$2,932.90 worth of instruments, equipment, and miscellaneous supplies from the Music Boosters to the WUSD music program.
4. Approve disposal of obsolete library books and VHS videos from the MES Library.
5. Approve disposal of obsolete musical instrument: one saxophone.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests of Students #17-18-22 through #17-18-25 to attend school in Willows Unified School District for the 2017/18 school year.

C. HUMAN RESOURCES

1. Approve employment of Monica Cordova, Cafeteria Helper I (1 hour/day breakfast cart), effective 9/25/17.
2. Approve the employment of the following coaches for the 2017/18 school year:

Varsity Boys Basketball – Head Coach	Richard Welsh
JV Boys Basketball – Head Coach	Julio Garcia
Boys Basketball – Volunteer Coach	Caleb Fleming
Boys Basketball – Volunteer Coach	Ryan Welsh (pending clearance)
Varsity Girls Basketball – Head Coach	Carol Martin
JV Girls Basketball - Head Coach	Olivia Fleming (pending clearance)
Girls Basketball – Volunteer Coach	Lisa Vlach
Boys Soccer Head Coach	Jose Cano
Girls Soccer Head Coach	Bud Ramirez
Girls Soccer Volunteer Coach	Martin Castillo

D. BUSINESS SERVICES

1. Approve budget revision summary.

2. Approve warrants from 9/6/17 through 10/4/17.

Mrs. Knight moved, seconded by Mrs. Taylor to approve the Consent Calendar.

AYES: Geiger Knight, Parisio, Taylor, Ward

NOES: None

ABSENT: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0000	Vision
BP 0100	Philosophy
BP 2140	Evaluation of the Superintendent
BP 4112.61/4212.61/4312.61 (Deleted)	Employment References
BP 6161.1	Selection and Evaluation of Instructional Materials
BP 7212	Mello-Roos Districts
BB 9121	President
BB 9220	Governing Board Elections
BB 9230	Orientation

Mrs. Taylor moved, seconded by Mr. Geiger to approve the revised Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Geiger Knight, Parisio, Taylor, Ward

NOES: None

ABSENT: None

MOTION PASSED: 5-0

2. **(Information)** Williams Uniform Complaints Quarterly Report. (There were no complaints.) Information only – no action taken.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve Local Indicators for the California School Dashboard. Mrs. Hamilton went over the Local Indicators. WUSD has met each of the Local Performance Indicators.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Local Indicators for the California Dashboard.

AYES: Geiger Knight, Parisio, Taylor, Ward

NOES: None

ABSENT: None

MOTION PASSED: 5-0

2. **(Action)** Approve the 2017/18 WUSD Mission, Vision, and Goals. At the September meeting, Mrs. Taylor requested technology be added as a goal, which has been done.

Mr. Geiger moved, seconded by Mrs. Knight to approve the 2017/18 WUSD Mission, Vision, and Goals.

AYES: Geiger Knight, Parisio, Taylor, Ward

NOES: None

ABSENT: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2017-18-03, Adoption of the “Gann Limit”. (Annual Requirement)

Mrs. Knight moved, seconded by Mr. Geiger to approve Resolution #2017-18-03, Adoption of the “Gann Limit”.

AYES: Geiger Knight, Parisio, Taylor, Ward

NOES: None

ABSENT: None

MOTION PASSED: 5-0

2. **(Action)** Approve the Unaudited Actuals Financial Report for the Fiscal Year 2016-17. Debby Beymer went over the report.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Unaudited Actuals Financial Report for Fiscal Year 2016-17.

AYES: Geiger Knight, Parisio, Taylor, Ward

NOES: None

ABSENT: None

MOTION PASSED: 5-0

3. **(Discussion/Possible Action)** WUSD Technology Needs. The District has finally updated the hardwiring for each of the sites. Now, it's time to move some money into technology, so we can put devices in the hands of staff and students. We need to add wireless access points and begin purchasing devices for students and staff. Mrs. Beymer and Dr. Geivett requested that \$250,000 be transferred from the facilities account to the technology account. Mr. Geiger suggested that it be increased to \$500,000, so the District would have money for the next few years without having to come back to the Board every time money is needed for technology. Mrs. Taylor moved, seconded by Mr. Geiger to approve \$500,000 be moved from the facilities reserve account to the technology reserve account.

AYES: Geiger Knight, Parisio, Taylor, Ward

NOES: None

ABSENT: None

MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

- 7.1 The Glenn County Spelling Bee will be held on Tuesday, October 17, 2017 from 10:00 a.m. – 12:30 p.m. at the Willows Memorial Hall.
- 7.2 The MES Fall Festival will be held on Thursday, October 19, 2017 from 4:00 p.m. – 6:30 p.m.
- 7.3 The next Regular Board Meeting will be held on November 2, 2017, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:30 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:38 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.
- 9.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:47 p.m., the meeting reconvened to Open Session. President Parisio reported out:

Item 9.1: Update given to the Board.

Item 9.2: Update given to the Board.

11. **ADJOURNMENT**

Meeting was adjourned at 8:48 p.m.